

RIGHT TO INFORMATION ACT, 2005
INFORMATION UNDER SECTION 4, 1, (b) UNDER RIGHT TO
INFORMATION ACT 2005 IS GIVEN BELOW

Updated as on February, 2008

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Particulars of organization

Engineers India Limited (EIL) was set up in 1965, by Government of India with a view to develop indigenous capabilities for design and engineering of petroleum and other

allied process sectors. Over the years, EIL has become one of the largest and leading design, engineering & consultancy organisation in its area of operation.

EIL is a Central Public Sector Undertaking under the administrative control of Ministry of Petroleum & Natural Gas, in which the President of India, is presently having 90.401% of paid up share capital of Rs.56.16 crores. The share holding pattern of EIL as on 30th September, 2007 is as under :

		<u>Percentage</u>
Government of India	:	90.401
Mutual Funds & UTI, Banks/Financial Institutions/Insurance Companies/FIIS	:	05.565
Indian Public & Others	:	04.034
Total	:	100%

EIL's Head Quarters is situated at New Delhi. EIL has got three Regional Offices in Chennai, Vadodara and Kolkatta. EIL has also got a Branch Office in Mumbai.

Overseas, EIL has operating office in Abu Dhabi.

Construction Site Offices are opened from time to time, as per requirement for construction of projects for the respective clients in different locations.

EIL has a wholly owned subsidiary Certification Engineers International Ltd. for undertaking independent certification and third party inspection assignments. EIL also has a wholly owned subsidiary viz., EIL Asia Pacific Sdn Bhd registered in Malaysia, for execution of projects in that region.

Powers and duties of officers of EIL

The powers and duties of the officers of EIL flow from the delegation of powers, job description and Divisional/Departmental manuals.

Procedure followed in decision making process and norms set by it for discharge of functions

- EIL is a Company managed by its Board of Directors, constituted under the Companies Act, consisting of Government of India nominees and independent Directors.
- The day-to-day activities of EIL are managed under the leadership of the Board of Directors assisted by the in-charge of the respective departments.
- Detailed execution of the job is being done under the leadership of the in-charge of the respective departments.

Various rules, regulations, instruction manuals and guidelines

- Corporate policy decision of running the businesses of EIL are taken by the Board of Directors in accordance with the changing scenario of the Business
- The day to day activities to be carried out are being decided by the respective Divisions/Departments and are being executed in conformity with the Corporate decision taken by EIL in the meetings of its Board of Directors.
- Since EIL is formed under the Companies Act, there is no Statutory Rule and/or Regulation, as is applicable in case of Government or a Statutory Authority.

Statement of the documents that are kept by EIL

The Company maintains various statutory documents, registers, books, manuals, agreements etc. for the business operation of the Company, as required under various statutes, rules and regulations as well as for the smooth functioning of the Company.

Particulars of any arrangement that exists for consultation with the members of the public in relation to formulation of EIL's policies and implementation thereof

- EIL being a consultancy organization, serves a number of corporate customers both in India and abroad, in connection with projects in the process and infrastructure sectors.
- EIL has no project of its own and does not have any forum for public consultation. However, EIL supports its customers, wherever required and appropriate, in their arrangements on the matter.

Statement of the Boards, Councils, Committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those boards, councils, committees and other bodies are open to the public or the minutes of such meeting are accessible for public

Board of Directors is constituted following the provisions of the Companies Act, 1956 consisting of Government of India nominees and may include independent directors.

While decision taken or minutes of the meeting of the Board of Directors are not accessible to the public, important decisions regarding the company and/or its management are being communicated to the statutory authorities as also to the public as required under the law from time to time.

Directory of Officers of EIL (as on January, 2008)

No	Name & Designation	Address/Telephone No.
1	Mr. Mukesh Rohatgi Chairman & Managing Director	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 2509
2	Mr.D.S. Chakrabarti Director (Finance)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 6549
3	Mr.R.K. Grover Director (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 0257
4	Mr.R.K. Saxena Director (Commercial)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 4706
5	Mr.M.K. Joshi Director (Technical)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 3429
6	Mr.D.K. Gupta Director (Personnel)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 5183
7	Mr.V. Chaturvedi Executive Director (Engg.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2616 4874
8	Mr.S. Choubey Executive Director (Insp.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 1458
9	Mr.G.D. Goyal Executive Director (Process)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 7895
10	Mr.B.S. Gupta Executive Director (PS)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 4717
11	Dr.M. Hariharan Executive Director (Proj)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 2751
12	Mr.S.S. Anand Executive Director (Mktg)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2616 4871
13	Mr. Rajan Jain Executive Director (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2617 8225
14	Mr.V.P. Sharma Executive Director (P&A)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 2964
15	Mr.S.K. Prasad Executive Director (Projects)	Regional Office, 10 th floor, Hotel Surya Place, Sayaji Ganj, Vadodara-390005 ; Tele:0265-2361006
16	Mr.N. Duari Executive Director (Proj.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 2564
17	Mr.A.K. Anand Chief General Manager (Proj. Services)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 6878
18	Dr.S. Banik Chief General Manager (R&D)	R&D Centre, Sector-16, Gurgaon-122001 (Haryana) Tele : 0124-2391425
19	Mr.R.K. Ghosh Chief General Manager (Metallurgy)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 1702
20	Arvind Kumar Chief Consultant (Engg.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 3843
21	R.K. Batra General Manager (Construction)	Engineers India Ltd., Panipat Refinery Expansion Project, P O Panipat Refinery, Distt. Panipat, Haryana-132140 Tele : 0180-2578817
22	R.K. Bhandari General Manager (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 1686
23	K.K. Gambhir General Manager (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 5138
24	Arun K. Gupta General Manager (C&P)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 3083
25	S.K. Kohli General Manager (Pers.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2617 6296
26	Dr. V.R. Krishnan Chief Consultant (SMMS)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 7894

No	Name & Designation	Address/Telephone No.
27	Mr.P.R. Venkataraman, General Manager	Regional Office, Talamuthu Natarajan Building, CMDA Tower, 5 th floor, Gandhi Irwin Salai, Egmore, Chennai-600008; Tele:044-2854 3060
28	Mr. Sudershan Gupta, General Manager (F&A)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 9391
29	Mr.V. Khar, General Manager (OPD)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 0761
30	Mr.P.K. Rastogi, General Manager	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 1704
31	Mr.R.K. Sehgal General Manager	CEIL, Mumbai Tele : 022-2756 0042
32	Mr. R.C. Verma General Manager (Mktg)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2617 0553
33	Mr.N.K. Saha General Manager	AG Towers (5 th floor), 125/1, Park Street, Kolkata-700017 Tele : 033-22298995
34	Mr.A.K. Verma General Manager	Great Eastern Chambers, 5 th floor, Plot No.28, Sector11, Belapur C.B.D., Navi Mumbai-400 614 Tele : 022-2756 0032
35	K.P. Tandon General Manager (Petrochemicals)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 4710
36	H.S. Vohra General Manager (H&MT)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 1691
37	C. Rajagopalan General Manager (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 7893
38	N. Rajkhowa General Manager (POSD)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 7893
39	D. Moudgil General Manager (Infrastructure)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 7897
40	N. Murthy General Manager (ITS)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 2904
41	S. Majumdar General Manager (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 6728
42	P. Mahajan General Manager (Projects)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2616 4387
43	R.K. Bhuyan Addl. General Manager (Proj.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2618 6357
44	S.C. Barman Addl. General Manager (Const.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 7812
45	Y.K. Jain Addl. General Manager (Vig.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2610 7996
46	A.K. Mehrotra Addl. General Manager (SED)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 1723
47	A.K. Pal Addl. General Manager (Engg.)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 8852
48	R.C. Sachdeva Addl. General Manager (F&A)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2616 4399
49	Mr.B.D. Paliwal, Head (Admn. & Estate)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-2619 4702
50	Mr. Achal Chopra Head (Corporate Affairs)	EI Bhawan, 1, Bhikaiji Cama Place, New Delhi-110 066 Tele : 011-26164382

Salaries of Personnel

No	Designation	Scale of Pay (Rs.)
1	Chairman & Managing Director	27750-750-31500
2	Director	25750-650-30950
3	Executive Director	23750-28550
4	General Manager	20500-26500
5	Deputy General Manager	19500-25600
6	Assistant General Manager	19000-24750
7	Senior Manager	18500-23900
8	Manager	17500-22300
9	Deputy Manager	16000-20800
10	Senior Engineer/Senior Officer	13750-18700
11	Engineer/Officer	12000-17500
12	Assistant Engineer (Field Category)	6550-11350

Budget for the year 2007-08

Capital Expenditure (Plan) Nil

Capital Expenditure (Non Plan) Rs.55.26 crores

Subsidy programme, details of beneficiaries of such programme and particulars of the recipients of concessions and permits

Nil

Particulars of recipients of concessions, permits or authorizations granted

Since no subsidy is given to the general public in carrying out its business activities as stated above, there is no recipient of concessions, permits or authorizations

Details in respect of the information available to or held by it reduced in electronic form

The following information can be easily accessed on EIL's website www.engineersindia.com <Right to Information Act>

- List of Board of Directors
- Quarterly/Annual Financial Results
- Press Releases

Particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use

- Information regarding EIL and its business is available and easily accessible on EIL's website www.engineersindia.com <Right to Information Act >
- EIL do not maintain any library or reading room for public use.

Name, designation and other particulars of the Public Information Officer

Public Information Officer

Mr Achal Chopra

Deputy General Manager (Corporate Affairs)

11th floor, El Bhavan,

1, Bhikaiji Cama Place

New Delhi - 110 066

Tel: 011-2610 5673

Fax: 011-2617 8210

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