

**PROJECT : CREATION OF DATA BANK OF MANUFACTURER FOR  
LABORATORY EQUIPMENT/INSTRUMENT**

**CLIENT : M/s ENGINEERS INDIA LTD.**

**JOB No. : 8603**

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**ANNEXURES:**

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## 1.0 BRIEF SCOPE:

EIL intends to explore the manufacturers for the following laboratory equipment's/ instruments for creating a data bank for Grass Root Laboratory setup/Revamp of existing Laboratory in India/ abroad:

**Table-1**

S.No.	Type of Equipment/Instrument
A1	Gas Chromatograph (GC)
A2	High Performance Liquid Chromatograph (HPLC)
A3	Combustion ion chromatograph (CIC)
A4	Ion Chromatography (IC)
A5	Nitrogen Sulphur & Chloride Analyzer
A6	Carbon Hydrogen Nitrogen Sulphur oxygen Analyzer
A7	Carbon and Sulphur Analyzer
A8	UV-Vis Double Beam Spectrophotometer
A9	Fourier Transform Infrared Spectroscopy (FTIR)
A10	Stabinger Viscometer
A11	Kinematic Viscometer
A12	Say bolt Viscometer
A13	Brooke Field Viscometer
A14	Wavelength Dispersive X-ray Fluorescence (WDXRF)
A15	Monochromatic Wavelength Dispersive X-ray Fluorescence (MWDXRF)
A16	Energy Dispersive X-ray Fluorescence (EDXRF)
A17	Abel flash point closed cup Analyzer
A18	Pensky martens closed cup flash point Analyzer
A19	TAG Flash Point closed cup Tester
A20	Cleveland flash point open cup Analyzer
A21	Dew Point Analyzer
A22	Dissolved Oxygen Analyzer
A23	Oxygen Analyzer
A24	Muffle Furnace
A25	Microwave Muffle Furnace
A26	CFR Engine (Cetane)
A27	CFR Engine (RON)
A28	CFR Engine (MON)
A29	Automatic Distillation Analyzer
A30	Automatic Vacuum Distillation Analyzer

## 2.0 QUALIFICATION CRITERIA

2.1 Potential manufacturer/principle should provide the following documents towards the intended purpose:

(a) Manufacturer/principle must submit a self-certified declaration on their company letter head, confirming themselves as manufacturer/principle for the listed equipment/instrument as per **(Annexure-A1)**. In case manufacturer/principle wants to supply the equipment/instrument through their Indian subsidiary, an authority certificate from manufacturer/principle shall also be submitted as per **(Annexure-A2)**

(b) In case, any manufacturer/principle intends to supply their products through their authorized distributors, authorized dealers or authorized channel partners, manufacturer/principle shall provide authorization certificate on their company letter head as per **(Annexure-B)** which shall be signed by corporate level signatory, authorizing the distributor/dealer/channel partner to submit quotation on their behalf and provide after sale services as the case may be.

2.2 Manufacturer/principle to submit the details of supply made during last fifteen (15) years as per **(Annexure-C)** in MS excel file & submit the documents towards the experience available as given below:

(a) Copy of PO/LOA/DLOA/contract document/contract agreement

(b) Completion certificate issued by client/invoice certified from client/client communication for completion of order/invoice copy along with payment receipt/inspection release note issued by inspection agency.

In case supply of products have been carried out by authorized distributors, authorized dealers, or authorized channel partners, the similar documents issued in the name of authorized distributors, authorized dealers or authorized channel partners can also be provided.

Manufacturer/principle shall ensure that the details provided against the above requirement must contains make and model/series of equipment's/ instruments.

2.3 Manufacturer/principle shall indicate latest model/series supplied against the various orders mentioned under Sl. No. 2.2 above and provide the relevant technical details like catalogue, approved data sheet, FAT report.

**Note:** The manufacturer/principle shall provide the information specified in clause 2.2 and 2.3 above for each serial number as per their product profile and range as outlined in Table-1.

### 3.0 DEFINITION:

**Manufacturer/Principle:** An entity having factory or production facility making the product and/or owning intellectual property rights and/or provide guarantee of the product

**Authorized distributor:** An authorized distributor (AD) is a company that has a contract with a manufacturer/principle to sell their products

**Authorized dealer:** An authorized dealer is a franchisee that sells a manufacturer/principle product

**Authorized Channel Partner:** Authorized channel partner is authorized by a company to sell, distribute, or support its products and services

### 4.0 CONTACT DETAILS:

**Kailash Kumar (GM-SCM Procurement Development)**

Email id: kailash.kumar@eil.co.in

**Pinaki Prasad Pradhan (Sr. Manager-R&D)**

Email id: pinaki.pradhan@eil.co.in

**SELF DECLARATION FROM MANUFACTURER/PRINCIPLE**

(To be signed by manufacturer/principle corporate level signatory on company's letter head)

I M/s \_\_\_\_\_ confirm that we are the manufacturer/principle of

\_\_\_\_\_ instrument/equipment and shall be fully backed by our guarantee.

SIGNATURE WITH SEAL  
AUTHOURIZED, SENIOR MANAGEMENT  
LEVEL SIGNATORY

In case manufacturer/principle wants to supply the equipment/instrument through their Indian subsidiary, the following undertaking shall also be additionally provided:

**AUTHORITY CERTIFICATE FROM MANUFACTURER/PRINCIPLE**

(To be signed by manufacturer/principle corporate level signatory on company's letter head)

I \_\_\_\_\_ on behalf of M/s \_\_\_\_\_ confirm the following:

- a. We are the manufacturer/principle of M/s \_\_\_\_\_.
- b. The ( \_\_\_\_\_ ) instrument/equipment which are manufactured at our works and offered by the M/s \_\_\_\_\_ are fully backed by our guarantee.

SIGNATURE WITH SEAL  
AUTHOURIZED, SENIOR MANAGEMENT  
LEVEL SIGNATORY

**AUTHORITY CERTIFICATE FOR AUTHORIZED DISTRIBUTORS, AUTHORIZED DEALERS  
OR AUTHORIZED CHANNEL PARTNERS**

(To be signed by Laboratory equipment/instrument Manufacturer/principle corporate level signatory on company's letterhead. In case of more than one equipment/instrument manufacturer/principle, authority certificate shall be furnished from each manufacturer/principle)

I \_\_\_\_\_ on behalf of M/s \_\_\_\_\_ confirm the following:

- a. The M/s \_\_\_\_\_ is an authorized distributor/authorized dealers/authorized channel partner of us.
- b. The \_\_\_\_\_ equipment/instrument shall be manufactured tested and inspected at our works.
- c. The equipment/instrument shall be designed by us, or in case equipment/instrument is designed by the M/s \_\_\_\_\_, same shall be vetted by us.
- d. We assume complete responsibility for our involvement with the M/s \_\_\_\_\_ in all phases of work including engineering, integration, testing, commissioning and warranty of the system for the \_\_\_\_\_ equipment/instrument.
- e. The \_\_\_\_\_ equipment/instrument offered by the M/s \_\_\_\_\_ are fully backed by our guarantee.

SIGNATURE WITH SEAL  
AUTHOURIZED, SENIOR MANAGEMENT  
LEVEL SIGNATORY



**EXPERIENCE RECORD PROFORMA (FOR MANUFACTURER/PRINCIPLE, AUTHORIZED DISTRIBUTORS, AUTHORIZED DEALERS, AUTHORIZED CHANNEL PARTNERS QUALIFICATION) FOR SIMILAR SUPPLY OF GOODS / WORKS / SERVICES**

**(Annexure-C)**

<b>DEPARTMENT :RESEARCH AND DEVELOPMENT SERVICES FOR R&amp;D DIVISION GURGAON</b>	<b>EOI TITLE : CREATION OF DATA BANK OF MANUFACTURER FOR LABORATORY EQUIPMENT'S/INSTRUMENTS</b>
<b>OWNER :EIL</b>	<b>S.No.of Table-1 : _____</b>
<b>EIL JOB NO :8603</b>	<b>Type of Equipment/Instrument : _____</b>

Sl. no.	Description	Details	Remarks
1	Name of the project, plant/facility and location of project		
2	Name of Owner / End user		
3	Name, address, telephone no. & e-mail of the owner's / end user's contact person in the plant		
4	PO/LOA/DLOA/CONTRACT DOCUMENT/CONTRACT AGREEMENT		
5	Month and year of supply of laboratory equipment's/instruments		
6	Month & year of installation/commissioning of laboratory equipment's/instruments		
7	Proof of completion certificate issued by Client/invoice certified from Client/Client communication for completion of order/invoice copy along with payment receipt/inspection release note issued by inspection agency		
8	Laboratory Equipment's/Instruments Installation details		
9	Equipment's/Instruments Manufacturing works location		
10	Factory Acceptance Testing location		
11	Relevant technical details like catalogue, approved data sheet, FAT report pertaining to latest supplies indicating model and series made within the last fifteen (15) years		

**INSTRUCTIONS TO MANUFACTURER/PRINCIPLE, AUTHORIZED DISTRIBUTORS, AUTHORIZED DEALERS, AUTHORIZED CHANNEL PARTNERS:**

1. This proforma duly filled-in, stamped and signed shall be submitted.
2. Copies of PO/LOA/DLOA/contract document/contract agreement and proof of completion certificate issued by client/invoice certified from client/client communication for completion of order/invoice copy along with payment receipt/inspection release note issued by inspection agency as applicable to be enclosed.
3. The manufacturer/principle, authorized distributors, authorized dealers or authorized channel partners is required to specify the serial number of each offered equipment/instrument as listed in Table-1, based on their product portfolio and fill & submit a separate experience record Proforma for each offered instrument/equipment.

Place:  
Date:

[Signature of Authorized Signatory]  
Name:  
Designation:  
Seal: